

The Studio Policies for Playhouse Merced are as follows.

ENROLLMENT

- Preview lessons are encouraged and available for those who want to explore programs with our studio. The cost is between \$10 and \$25 and is due before joining the lesson. You may preview as many of the different classes as you would like (one time only). After the first preview, you are encouraged to enroll in the class that best suits your goals and interests.
- Enrollment happens through our website www.playhousemerced.com. All participants must acknowledge they have:
 - Read and agree to the studio policies
 - Filled out the Behavior Agreement before the first day of class (just one per year.)
- Payments can be made electronically through our booking software. Arrangements for other payment methods must go through our Education Director.

ATTENDANCE

- Lessons are given once a week- same time and location- with the exception of the Home school and After school MDT Conservatory which rehearse 2-3 times each week depending on performances.
- Classes are offered on a per semester basis.
 - **Fall Semester** is September-December.
 - **Spring Semester** is January- April.
 - **Summer Stage** is June-July
- Students are expected to attend all of their scheduled lessons each session. Tuition is billed by semester, but can be paid monthly. Playhouse Merced does not prorate individual lessons, but will prorate semesters based on date of enrollment and extenuating circumstances
- We ask that students arrive to all lessons prepared and ready- including water, food, & restroom needs. If the instructor feels you have not sufficiently prepared according to the **Behavior Agreement**, the instructor may forfeit your lesson without refund.
- A Calendar is available on www.playhousemerced.com for the studio year showing days when lessons will not be held due to holidays or instructor vacations.
- Each semester features a recital, showcase, or production and students are encouraged to prepare and share their growing talents with their family, friends and community. Preparation is mandatory.

TUITION

- Tuition for **Private Lessons**

Weekly Session Length	Full Semester	Monthly	Drop-In
30 minutes	\$340	\$85	\$25
45 minutes	\$400	\$100	\$30

- Tuition for **Homeschool and Afterschool MDT Conservatory**

Weekly Session Length	Full Semester	Monthly	Drop-In
120 minutes, 2/week	\$340	\$90	\$25

- Tuition for **Behind the Scenes**

Weekly Session Length	Full Semester	Monthly	Drop-In
120 minutes	\$260	\$70	\$20

- Tuition for **Learn Young Programs**

Weekly Session Length	Full Semester	Monthly	Drop-In
45 minutes	\$140	\$40	\$10

- Tuition for **Youth and Adult Classes**

Weekly Session Length	Full Semester	Monthly	Drop-In
60 minutes	\$180	\$50	\$15

FEE SCHEDULE

- Classes are non-refundable but we are happy to reschedule you into another class with the exception of specific extenuating circumstances. These include death in the immediate family, job re-locations more than 40 miles away, or loss of job. Extenuating circumstances must be proven with requested documentation and no refunds will be issued without written agreement from the Education Director and student/guardian.
- Tuition can be paid in multiple ways according to Sawyer booking software: Entire Semester, Monthly, or Drop-In Rate.
- Monthly payments are automatically deducted on the first of each month and/or prorated by enrollment date.
- Requests for a change in monthly payment days must be emailed to the Director of Education at education@playhousemerced.org.
- For those who wish to register in person instead of online: Please make an appointment with the Education Director to receive enrollment forms and documents.
 - payments can be made with check or electronically. We do not accept cash payments for classes.
- Late payments and returned checks will be charged \$10/week until tuition has been paid for the month/semester and will cap at \$40. After which student will be suspended for the remainder of the semester.
- Students/families who enroll in 2-3 courses will receive an automatic 10% discount per course.
- Students/families who enroll in 4 or more courses will receive an automatic %15 discount per course.
- Tuition is reviewed annually and may be subject to increase at the beginning of each FALL semester. Any increases in price will be posted and/or emailed 30 days before the change.

I understand the Studio Policies as they have been outlined and I agree to follow them as I participate in Playhouse Merced's Studio and Conservatory programs and performances.

Student Signature:

Date:

Parent/Guardian Signature:

Date: